



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Larry J. Montelth, Executive Officer  
Clerk of the Board of Supervisors  
383 Hall of Administration  
Los Angeles, California 90012 DIVISION

DATE RECEIVED APR 01 1991  
INFORMATION COPY TO SUE ISBELL ☐  
INFORMATION COPY TO TOM BUGBEE ☐  
INFORMATION COPY TO JIM AUSTIN ☒  
INFORMATION COPY TO STEVE COHEN ☒  
ACTION TO Mr. Bugbee  
EXPECTED COMPLETION DATE \_\_\_\_\_

Chief Administrative Officer  
Director of Internal Services  
Affirmative Action Compliance Officer

At its meeting held March 26, 1991, the Board took the following action:

71

Supervisor Hahn made the following statement:

"Last month, I sponsored this County's first Minority Contracting Symposium to help minority and women businesses learn about opportunities available in the County and how to access those opportunities. Judging by the large turnout and the high level of interest, this program was very successful in communicating that we want to increase the participation of minority and women businesses in the delivery of County services.

"Through this seminar, individuals learned what types of services we contract for and how to get on our bid lists. In a sense, they learned where the County's contracting door is. The next, and critical step, is to make sure that this door is properly open for them to enter.

"What I believe is needed now is a study to determine how we can ensure that minority and women businesses fully participate in County contracts. This study should identify any current barriers to such participation and recommend steps to overcome those barriers. The Board also needs to know how to establish goals for future minority and women participation in County contracting and how to monitor those goals."

(Continued on Page 2)

**Syn. 71 (Continued)**

**Robert Arias, Affirmative Action Compliance Officer, addressed the Board.**

**Supervisor Hahn made a motion that the Board instruct the Chief Administrative Officer and the Purchasing Agent to take the following actions:**

- 1. Work with other affected departments in studying how best to improve the participation of minority and women businesses in County contracts for services and products, and to report back within 60 days with findings and recommendations;**
- 2. Consider sponsoring a Countywide seminar along the lines of the event I just sponsored.**

**After discussion, Supervisor Molina offered an amendment to Supervisor Hahn's motion that the Board instruct the Chief Administrative Officer, Affirmative Action Compliance Officer and the Purchasing Agent to report on a process to establish a Minority/Women/Disadvantaged Business Enterprise Program and report back to the Board within 30 days.**

**Supervisor Hahn accepted Supervisor Molina's amendment. Supervisor Hahn's aforementioned motion, as amended, seconded by Supervisor Molina, was unanimously carried.**

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**Copies distributed:**

**Each Supervisor**

**County Counsel**

**Los Angeles County Commission for Women**